

TOWN OF WALWORTH
WALWORTH COUNTY, WISCONSIN

2018 ORDINANCE/RESOLUTION VIOLATION NOTICE POLICY

VIOLATION NOTICE:

The violation notice shall contain, but shall not be limited to, the following information:

- A. The name and address of the party violating the ordinance/resolution, if known.
- B. The date and time of the violation (date of issuance).
- C. The type and nature of the violation and the ordinance/resolution violated.
- D. Vehicle make and state registration number (if applicable).

The Town Clerk-Treasurer shall be the responsible party to issue the violation notice and shall retain the original.

One copy of the violation shall be served by first class mail to the alleged violator and land owner (if applicable).

Unless noted otherwise, corrective action shall occur within two weeks of the violation issuance. When public safety is in jeopardy, corrective action shall be taken immediately. The Walworth County Sheriff's Department may issue a citation and collect forfeitures when corrective action is not taken within the allotted time or does not fully comply with Town ordinances/resolutions.

Adopted this 22nd day of February, 2018

_____/s/_____
David J. Rowbotham, Town Chairperson

ATTEST:

_____/s/_____
Marie Baker, Town Clerk-Treasurer